

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: Kimball
 Region/Locality: Valley Piedmont
 Period: 12-30-03 to 1-31-04

Activity Report				
Task	Locality	Hours this task	Hours this period	Comments
Active Tasks				
PROJECT REPORTING			19	
Prep of status matrix requested by WSB			6	
Developed monthly reports for the State WSB and Valley Piedmont Region	Region		13	
PLANNING	Region		146.5	The tasks assigned under this heading will involve the participation of multiple parties such as the psap, the LEC, the WSP's and kimball staff. This is being performed with telephone calls, emails, face to face meetings and conference calls.
Conf call TCS/Shentel/psap re ALI format issues needing resolution	Shenandoah County		3.25	
Site visit, review of current status with CPE and mapping, coordinate future phase II deployment.	City of Fredericksburg		12	
Follow up with Cingular on phase I and phase II deployments with psaps.	Louisa County, Page County, Rappahanock County		5.75	
Confirm that phase II LOR was not received by Nextel, new LOR for phase II drafted and sent to carrier.	Louisa County		4	
Drafted phase II LOR for psap and coordinating getting remaining carriers deployed phase II	City of Winchester		1.5	
Review routing and map for testing with T-Mobile, schedule testing with all parties.	Clarke County		1.5	

Triton testing scheduled (P1 continuity and deployment) Nextel and T-Mobile ATB and default routing change, status check	Fluvanna County		5	
Intrado psap data confirmation, Triton and T-Mobile phase II deployment preparation	Fluvanna County		5.75	
Review Nextel use of non-dialable default routing to psap,confirm SALI reprogramming status.	Shenandoah County		7.5	
Phase II assessment, draft LOR for psap, update T-Mobile re psap readiness,coordinate USCC drive testing	Greene County		12	
Review ALI status and phase I status w/psap.Respond to Nextel ref psap readiness.Correct misrouted calls prior to phase I deployment. Triton PCS-update status for phase I testing (no ALI)	Madison County		8.25	
Alltell re-test, Sprint rehome reschedule with maps and TVW	Greene County		5.75	
Prepare psap profile for T-Mobile,review T-Mobile psap service agreement,psap compliance document.	Fluvanna County		5.5	
Follow up with verizon Wireless on phase I deployment, follow up with psap on phase II LOR, draft letters for psap.	Culpeper County		4	
Working with psap to get CPE LEC issue resolved and also sending letters granting extensions to carriers that need to meet deadlines with this psap.	Fauquier County		6	
Follow up with VZW confirming they have sites in County and schedule phase I deployments, review routing sheets and sector maps with psap.	Rappahannock County		5	
Collect and begin review of funding request documentation, prepare notes for FY 2005 funding request.	City of Fredericksburg		4	
Complete Nextel phase II data form, coordinate Sprint re-home re wireless w/ psap, Alltel retest	Fluvanna County		5	
Review ALI format issues with TCS and LEC,coordinate confrence call with all parties,	Shenandoah County		6.5	
Review mapping proposal and funding information for phase II mapping solution.	Stafford County		6	

Coordinate Triton continuity testing, USCC drive testing.CPE/LEC phase II confirmation.	Fluvanna County		12	
Review default routing w non dialable numbers and lack of call routing diversity, deliver phase I LOR for NCAS providers,review of ALI format for phase II deployment	Shenandoah County		8.5	
Review CPE upgrade with TCs,coordinate Nextel drive testing,coordinate phase o reroute from VSP with all carriers.	Shenandoah County		11.75	

LEC/WSP LIAISON	Region		132.75	The tasks assigned under this heading will involve the participation of multiple parties such as the psap, the LEC, the WSP's and kimball staff. This is being performed with telephone calls, emails, face to face meetings and conference calls.
Coordinate and validate Triton Phase II testing and implementation.	Louisa County		14	
Phase II testing and deployment with ATTWS	Stafford County		12	
Coordinate and validate NTELOS Phase II testing and implementation with psap.	City of Winchester		7.5	
Coordinate and facilitate phase II testing with Ntelos for psap. Numerous issues arrive during testing, working to resolve.	Louisa County		16	
Follow up and review of sector maps and routing sheets for psap's.	Spotsylvania County, Page County		8.5	
Review with psap CPE and mapping issues for phase II. Coordinate and schedule carriers to deploy phase II with psap.	King George County		14	
Contact with carriers and LEC's to get updated deployment schedules and coordinate existing list of needed deployments	Region		16	
Confirm phase II LOR mailing for psap, CPE LEC phase II confirmation, coordinate Sprint re-home with all carriers for psap.	Fluvanna County		6.75	
Coordinate with LEC and CPE vendor to facilitate phase II ALI switchover schedule. Contact CAD vendor for any needed info or assistance during cutover.	King George County		7.75	
Follow with SPCS to schedule phase II testing, with Ntelos for phase II testing, review and validate testing sheets, contact with TCS concerning extension letter for phase II testing with Ntelos.	Louisa County		6.25	
Follow up with SPCS and Ntelos to schedule phase I testing with psap.	Page County		7.5	

Follow up with Ntelos on failures from drive testing. Contact carrier and TCS to resolve routing issues where test calls kept going to Frederick County. Plans made to validate correct routing and reschedule. Frederick County also req ass't.	Louisa County, Frederick County		8	
Nextel phase I drive testing deployed, coordinate LEC testing w/ TCS Triton, Ntelos and Ali format	Shenandoah County		4.5	
Contact SPCS concerning testing done without psap knowledge, reschedule testing validate routing and mapping.	Stafford County		4	
TRAINING			24	
While conducting testing and meeting in PSAP's formal and informal training was provided to PSAP personnel as to what the information being displayed means and how it is to be processed.	Region		24	

TOTAL HOURS				
All FY 02 True-ups have been submitted	Region			
All FY 03/04 Submissions submitted	Region			
FY 03 True - ups	Region			
FY 05 Submissions	Region			
			322.25	